Equestrian Venue Lease Considerations

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| Terms & Conditions | |
| uration of Lease | How long is the lease for?  What happens at the end of the lease?  What happens if you need to exit the lease early? |
| Insurance | What insurances are required to lease the grounds? |
| Lease Costs | Fixed for the term?  Can it be increased? How is this based?  How will the cost of the lease be covered?  How often are you billed (monthly, annually)?  What happens if you can’t use the venue (e.g., wet weather)? Is there a full or partial discount?  What is covered by the lease? (e.g., buildings, stables/ yards, electricity, water, toilets, mowing, fencing and roads maintenance, waste removal, manure removal, etc.) |
| USe of the facility | Do you have exclusive use?  Can other groups use the venue at the same time?  How often are you able to use the venue? If you have to cancel an event, are you able to arrange alternate dates? |
| Equipment and buildings | What equipment and buildings are you allowed to have on site?  Do you have enough storage?  What is the process if you need to add more?  Who is responsible for maintenance of buildings?  Are there adequate hygiene facilities (toilets & showers) for your events? Are you able to supplement with hire equipment if necessary?  Are there adequate stables/ yards for horses if required?  Are there facilities available for camping?  Are there facilities for catering, BBQ’s, etc?  Are you allowed to erect signage – permanent or temporary? |
| Risk & Facilities Management | |
| Entry, Roads & parking | Is the entry from the roadway safe?  Are the grounds fenced and is there a main gate to prevent horses escaping the grounds?  Are the internal roads safe and robust enough to handle trucks and floats?  Do other vehicles drive through the site whilst events are on?  Are there effective vehicle speed controls?  Is there a safe and level area to park floats and trucks in all weather?  Is there parking for officials, spectators and volunteers?  Who is responsible for maintaining roads and carparks?  Is there on-site security? |
| Horse Facilities | Is there potable (drinking) water available for horses?  Are there stables and/or yards?   * How many? * What is the surface and is bedding supplied or can it be brought? * What is the cleaning standard and who does this? * What are the bio-security requirements for the site. Is there an isolation area for sick horses? What are the notification requirements to the site owners? * Do you have exclusive use or is stabling shared with other users? * How are stables booked and paid for? * Are these suitable for small ponies, stallions, etc that will be attending the event?   Is there a designated lunging area? Are there areas where lunging is prohibited?  Are there wash-bays or hoses? Are these adequate for the size of the event?  Are there rules regarding temporary fencing/ yards?  Where is manure to be disposed of?  What are the notification requirements to the site owners of incidents and injuries involving horses?  Is fencing safe and secure? Are there rules regarding tying of horses to fences? |
| People Facilities | Are there adequate facilities for people?   * Toilets * Showers * Drinking water   Is there camping available on site – how is this managed and charged?  Who is responsible for cleaning and waste management?  Is there spectator seating or rules?  What catering is permitted on site? Are there any existing agreements with caterers that need to be honoured?  Are trade stands permitted? |
| First AId | What are the requirements for first aid?  Where is the nearest hospital?  Where is the ambulance meeting point for the venue?  What are the requirements for reporting incidents and injuries to people? |
| Horse Event Areas | |
| Competition areas | Are there permanent competition areas or do arenas/ areas need to be constructed?  Is competition equipment (arenas, jumps etc.) on site for use or do you need to have your own?  Who is responsible for preparing/ maintaining competition surfaces?  Do other users use the competition surface? What damage or items are commonly left that may cause injuries to horse and/or athletes?  How do competitors get to the competition areas? Is there a safe path?  Is watering of the competition areas required? Is there a system or contractor for this?  What is the expectation for site condition at the completion of competition? |
| Warm Up areas | Is there a warm-up area? What is the surface? How is this maintained?  Are warm up areas adjacent to or separate from the competition area?  Are the conditions the same as for the competition areas?  Are the warmup areas shared with other users? How this expected to be managed? |